



Friday March 28th 2025,

Dear parents,

I am writing this week with updates around some key dates & initiatives which will take place over the remainder of this term.

Firstly, we will be holding our first lockdown drill of the academic year on Tuesday April 8th at 09.15. We have waited until this point of the academic year because we wanted to upgrade our PA system so that our lockdown procedures could be implemented more effectively. On this occasion, rather than simply having an alarm sounding, a spoken message – in three languages, namely English, Malay & Mandarin – will play on a loop. The content of the message and what to do when the message plays will be explained to students over the coming days so that they are thoroughly prepared for the drill. At the end of the drill, another message – also in the three languages outlined above – will be played. Clearly, safeguarding is a huge priority for our school and this additional aspect of our commitment to keeping the young people in our care safe outlines just how seriously we take this essential component of our provision. As parents, I would ask you to make a note of the date & time above and to not seek to either contact the school or book meetings at this moment so that we can deliver our drill effectively.

Secondly, of course, we have some important public holidays coming up, during which school will be closed. Our Hari Raya dates for this academic year are as follows: Monday March 31st – Wednesday April 2nd. Students will return to school on Thursday April 3rd at the usual time of 07.45. I wish all families who are celebrating Hari Raya a safe and restful break.

Later in the same week, we will be hosting both our School Council and STEPS meetings, with the STEPS meeting taking place on Friday April 4th at 08.45. These parent community meetings have proven to be highly beneficial for our school this year and I am grateful for the insights and support which have provided to us so far.

During the final week of term three, which begins on Monday April 7th, PTCs will take place.

On Monday April 7th, both primary and secondary PTCs will run from 14.30 – 16.30, and on Tuesday April 8th an additional PTC slot for both primary and secondary will run once again from 15.30 – 16.30. This extra opportunity will hopefully provide as many parents as possible to see as many teachers – including specialist teachers for primary classes – as possible. Further information about the PTCs will be communicated in due course via both our Heads of School and class teachers.

As always, if any parents would like to contact me about any of the points above, or indeed about any other issues, then you are always welcome to do so via the email address below.

Yours sincerely,



Steven Miles.

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