

Friday September 6th 2024,

Dear parents,

As promised during last week's CP letter, curriculum overviews for the academic content to be covered during the first half-term of the new academic year can be found here. I hope that parents find the information useful, but if there are any questions at all about the documents then please do reach out to either me, Miss Nicola or any teaches directly about what is being taught.

Our first **STEPS** (Supporting Teamwork and Engagement amongst Parents at Straits) meeting of the new academic year is next week, on Friday September 13th at 08.30. Any parents who are interested in being members of this group should meet me in our 'parent café' area – this is the area just behind the reception area in our school – at around 08.15. I all the schools I have led, I have always sought the perspectives of parents as frequently as possible and this will continue to be the case during my tenure at SIS Rawang. Hopefully, we will have a productive year of STEPS meetings ahead of us and I look forward to working alongside any parents who would like to support our school via this channel.

In addition, parents should be informed that we are making a change to how parents are able to access our school site. Safeguarding, of course, is of the utmost importance to all schools and to this end we will be issuing all parents with **ID cards and lanyards**. During the week beginning Monday September 9th, all parents must collect their ID cards and lanyards from our reception desk, and from Monday September 16th all parents must wear their ID cards and lanyards visibly when visiting our school. In the interests of keeping all of the young people in our care safe at all times, adults without ID cards and lanyards may not be granted access to the school. Although this change may have a significant impact upon routines and embedded norms, I hope that parents can understand the rationale behind it. In simple terms, we need to know exactly which adults are in our school at all times so that we can be sure that our safeguarding procedures are effective.

Finally, I would like to remind parents that we must be in receipt of **accurate**

contact and student information at all times. If phone numbers, email addresses, medical information or anything else changes, then please let us know so that we can best placed to either reach out to you or support your child when they are in school.

Yours sincerely,

Steven Miles.

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